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Auditor of State

TO: UAN CLIENTS
FROM: UAN STAFF
DATE: DECEMBER 4, 2009
SUBJECT: 2010 OPERS RATES

OPERS:

The rates for 2010 are as follows:

OPERS-G employee share	10.00%	
OPERS-G employer share	14.00%	
OPERS-L employee share for Full-time Sheriff, Deputy Sheriff, and Township Police Officers	11.10%	<i>*Rate increase</i>
OPERS-L employer share for Full-time Sheriff, Deputy Sheriff, and Township Police Officers	17.87%	<i>*Rate increase</i>
OPERS-L employee share for Law Enforcement officers (other than Full-time Sheriff, Deputy Sheriff, and Township Police Officers).	11.10%	<i>*Rate increase</i>
OPERS-L employer share for Law Enforcement officers (other than Full-time Sheriff, Deputy Sheriff, and Township Police Officers).	17.87%	<i>*Rate increase</i>

OPERS has adopted to increase the OPERS-L employee and employer contribution rates. The OPERS-L employee rate is increasing from 10.10% to 11.10% OPERS-L employer rate is increasing from 17.63% to 17.87%. This change is effective starting January 1, 2010. The increase takes effect for pay periods ending on or after January 1, 2010. Before processing a payroll that has a pay period ending date on or after January 1, 2010, you will need to make the following changes in your UAN payroll system:

1. Update the Employee and Employer Share to the new rates in the Entity File:

Steps to Access

Select **Payroll**.
Select **Maintenance**.
Select **Entity File**.
Select **Withholding**.
Select **Edit**.

Select **12 OPERS-L Regular**: Change the Employee Share Value to 11.10% and change the Employer Share Value to 17.87%. This will automatically change the rates for 13 OPERS-L Fringe Benefit and 14 OPERS-L Salary Reduction. Remember to Process to save the changes.

2. No further action is necessary to update the OPERS *employer* rate changes. All of your OPERS-L employees' values will need to be updated using the **Change Global Withholdings** option. This feature enables the employee's share of withholdings to be updated for multiple employees at one time.

Steps to Access

Select **Payroll**.
Select **Maintenance**.
Select **Change Global Withholdings**.
Select **Withholding Id '12'**.
Enter **11.100** in the **Regular** field and **Select All** employees (*if all of your employees contribute to OPERS-L Regular*).
Select **Process**.

Please note: The 'Distributed' value must equal the 'Employee Goal' of 11.100%, or you will not be able to 'Process' and save the updated rates. Also, if you have recorded batch wages prior to utilizing the Change Global Withholding, you will need to delete the batch wages and record the wages again so the withholdings are calculated using the updated rates.

If you have employees that have OPERS-L Fringe (Fringe Benefit) or Wage (Salary Reduction) or a combination of them with OPERS-L Regular, then you will need to update those employees separately so that the correct percentage allocations are made. You will follow the same steps above only that you will have a value to input in the Fringe and/or Wage fields as well. Again, the 'Distributed' value must equal the 'Employee Goal' of 11.100% to be able to select 'Process' and save the updated rates.