

ACCOUNTING REPORTS CROSSWALK 17.0 TO 2013.1

Below is a list of frequently used accounting reports and the path to find them in the new software.

Path in Old Software Accounting → Reports & Statements	Report Name in Old Software	Path in New Software: Unless otherwise indicated, the below reports follow the path: Accounting → Reports & Statements →	Report Name in New Software
General Accounting Reports	Appropriation Ledger	Appropriation Reports	Appropriation Ledger
	Cash Journal	Cash Reports	Cash Journal
	Cash Summary by Fund	Fund Reports	Cash Summary by Fund
	Fund Ledger	Fund Reports	Fund Ledger
	Investment Journal	Investment Reports	Investment Journal
	Revenue Ledger	Revenue Reports	Revenue Ledger
	Additional Checking Account Ledger	Checking Account Reports	Secondary Checking Account Ledger
Information & Status Reports → Accounting Utilities → Purchases	Transaction Log	General → Reports & Statements → Transaction Log Report	Transaction Log
	Adjust PO's	Purchase Order Reports	Purchase Order Detail, Filter defaults to All - Set Filter Status and Type
	Adjust BC's	Purchase Order Reports	Purchase Order Detail, Filter defaults to All - Set Filter Status and Type
Information & Status Reports → Accounting Utilities → Payments/Charges	Adjust Payments	Payment Reports	Payment Adjustment
	Reallocate Payments	Payment Report	Payment Adjustment
	Reissue Payments	Payment Report	Payment Reissue

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Path in Old Software Accounting → Reports & Statements	Report Name in Old Software	Path in New Software: Unless otherwise indicated, the below reports follow the path: Accounting → Reports & Statements →	Report Name in New Software
Information & Status Reports → Accounting Utilities	Fund Balance Adjustments	Fund Balance Adjustments Reports	Fund Balance Adjustment Listing, Fund Balance Adjustment Detail or Export Fund Balance Adjustments
Information & Status Reports → Accounting → Utilities → Receipts	Adjust Receipts and Reallocate Receipts	Receipt Reports	Receipt Adjustment
Information & Status Reports → Accounting → Utilities → Auditor of State Utility	Adjust Appropriations	Function no longer exists – no report to generate	
	Adjust Revenues	Function no longer exists – no report to generate	
Information & Status Reports	Address Listing	General → Reports & Statements → Vendor/Payee Reports	Vendor/Payee Listing: Set Filter tab Type to Accounting Receipts
Information & Status Reports → Appropriations → Information	Appropriation Budget	Appropriation Reports	Appropriation Budget
	Appropriation Chart of Accounts	Appropriation Reports	Appropriation Chart of Accounts
	Appropriation Status	Appropriation Reports	Appropriation Status
Information & Status Reports → Appropriations	Supplemental Appropriations	Appropriation Supplemental Report	Appropriation Supplemental
Information & Status Reports → Batch → Purchases	Batch Purchases Detailed	Purchase Order Reports	Purchase Order Detail Set Filter Tab Status to Batch

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Path in Old Software Accounting → Reports & Statements	Report Name in Old Software	Path in New Software: Unless otherwise indicated, the below reports follow the path: Accounting → Reports & Statements →	Report Name in New Software
	Batch Purchases Summary	No longer available. Suggested replacement: Appropriation Reports	Appropriation Status, Set Filter Type to Accounting Purchases and on the Options tab select Include batch items
Information & Status Reports → Batch → Payments/Charges	Batch Payments/Charges Detailed	Payment Reports	Payment Register Detail, Set Filter Status to Batch and Form Type to All Warrant or Voucher
	Batch Payments/Charges Summary	No longer available. Suggested replacement: Fund Reports	Fund Activity, Set Filter Status to Batch
Information & Status Reports → Batch → Receipts	Batch Receipts Detailed	Receipt Reports	Receipt Detail, Set Filter Status to Batch
	Batch Receipts Summary	No longer available. Suggested replacement: Fund Reports	Fund Activity, Set Filter Type to Batch
Information & Status Reports → Budgetary	Comparison of Budgeted and Appropriated	Budgetary Reports	Comparison of Budgeted and Appropriated
	Resources Available for Appropriation	Budgetary Reports	Resources Available for Appropriation
Information & Status Reports → Cash Management → Bank Reconciliations	Primary Bank Reconciliation	Bank Reconciliation Reports	Bank Reconciliation Report or Bank Reconciliation Summary
	Primary Bank Reconciliation Worksheet	Bank Reconciliation Reports	Bank Reconciliation Report Set Filter Status to Batch

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Path in Old Software Accounting → Reports & Statements	Report Name in Old Software	Path in New Software: Unless otherwise indicated, the below reports follow the path: Accounting → Reports & Statements →	Report Name in New Software
Information & Status Reports → Cash Management → Investments	Investment Activity	Investment Reports	Investment Activity
	Investment Information by Fund	Exact format no longer available: Suggested replacement: Fund Reports	Investment Activity by Fund
	Investment Status	Investment Reports	Investment Detail
	Investment Summary	Investment Reports	Investment Listing
Information & Status Reports → Cash Management → Reserve Balance Accounts (Twp Only)	Reserve Balance Account	Reserve Balance Account Reports	Reserve Balance Account Detail
			Reserve Balance Account Listing
Information & Status Reports → Cost Centers	Appropriation Cost Centers	Appropriation Reports	Appropriation Cost Centers
	Revenue Cost Centers	Revenue Reports	Revenue Cost Centers
Information & Status Reports	Earmarked	Fund Reports	Fund Activity, Set Selected Period for an advanced Start and End date
Information & Status Reports → Funds	Fund Chart of Accounts	Fund Reports	Fund Chart of Accounts
	Fund Status	Fund Reports	Fund Status
Information & Status Reports → Inter Fund Activity	Advances	Interfund Advance Reports	Interfund Advance Listing Interfund Advance Detail Export Advances

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Path in Old Software Accounting → Reports & Statements	Report Name in Old Software	Path in New Software: Unless otherwise indicated, the below reports follow the path: Accounting → Reports & Statements →	Report Name in New Software
	Transfers	Interfund Transfer Reports	Interfund Transfer Listing Interfund Transfer Detail Export Transfers
Information & Status Reports → Payments/Charges → Payments	Payment Register	Payment Reports	Payment Listing and Payment Export (Exports Listing to Excel Spreadsheet, includes all payment and form types)
	Payment Register Detailed	Payment Reports	Payment Register Detail
	Payment Register Vendor	General → Reports & Statements → Vendor/Payee Reports	Vendor/Payee Payment Register
Information & Status Reports → Payments/Charges	Charge Register	Payment Reports	Payment Register Detail, Set Filter Form Type to Voucher
	Payroll EFT's and Adjustments	Payment Reports	Payment Listing, Set Filter Type to Payroll and Form Type to Voucher
Information & Status Reports → Purchases → Blanket Certificate	BC Charges	Purchase Order Reports	Purchase Order Charges Set Filter Type to a BC type or sort list by clicking Purchase Type and select only BC's
	BC Open by Vendor	General → Reports & Statements → Vendor/Payee Reports	Vendor/Payee Open Purchase Order Register, Set Filter Purchase Type to a BC type
	BC Status	Purchase Order Reports	Purchase Order Status Set Filter Type to a BC type or sort list by clicking

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Path in Old Software Accounting → Reports & Statements	Report Name in Old Software	Path in New Software: Unless otherwise indicated, the below reports follow the path: Accounting → Reports & Statements →	Report Name in New Software
			Purchase Type and select only BC's
Information & Status Reports → Purchases → Purchase Orders	PO Charges	Purchase Order Reports	Purchase Order Charges Set Filter Type to a PO type or sort list by clicking Purchase Type and select PO's from list
	PO Open by Vendor	General → Reports & Statements → Vendor/Payee Reports	Vendor/Payee Open Purchase Order Register, Set Filter Purchase Type to a PO type
	PO Status	Purchase Order Reports	Purchase Order Status Set Filter Type to a PO type or sort list by clicking Purchase Type and select only PO's from list
Information & Status Reports → Revenues → Information	Revenue Budget	Revenue Reports	Revenue Budget
	Revenue Chart of Accounts	Revenue Reports	Revenue Chart of Accounts
	Revenue Status	Revenue Reports	Revenue Status
Information & Status Reports → Revenues →	Receipt Register	Receipt Reports	Receipt Detail
Information & Status Reports →	System Reconciliation	No longer available. Suggested replacements: Checking Account Reports Investment Reports	Checking Account Listing Investment Listing
Information & Status Reports → Vendors	Vendors	General → Reports & Statements → Vendor/Payee Reports	Vendor/Payee Detail Vendor/Payee Detail with Locations

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			Vendor/Payee Listing
Information & Status Reports → Vendors	1099 and 1096 Reports	General → Reports & Statements → Vendor/Payee Reports	Vendor/Payee 1099 & 1096 Report
Management	Bank Reconciliation Summary	Bank Reconciliation Reports	Bank Reconciliation Summary
Management → Payroll Register	Payroll Register Detail	Payroll → Reports & Statements → Wage Reports	Wage Withholding Detail
	Payroll Register Summary	Payroll → Reports & Statements → Wage Reports	Wage Withholding Summary
Management	Signature Page	Signature Page	Select date then print/display or PDF
Management → Summary	Appropriation Summary	Management Reports	Appropriation Summary
	Fund Summary	Management Reports	Fund Summary
	Revenue Summary	Management Reports	Revenue Summary
Management	Payment Summary	Payment Reports	Payment Listing
Standard Group		Group selections no longer available	