

UAN Accounting and Payroll clients,

We have mailed UAN Version 15.1, which is the budget release. This release is available only on CD. You should expect to receive it within the next 2-4 business days. If you do not receive the update within that time frame, please contact the UAN Support line at 800-833-8261 or [uan\\_support@auditor.state.oh.us](mailto:uan_support@auditor.state.oh.us).

The Version 15.1 update contains the following enhancements to the payroll software:

- The 941 quarterly tax report has been fully updated for the 2011 changes.

**Important** - If you have already processed the first quarter 941 for 2011, select the “Reset Data” option on the bottom left of the 941 screen after installing Version 15.1. This will recalculate the values affected by the changed Social Security employee rate. Note that the 941 must be submitted to the IRS by April 30<sup>th</sup>.

- The Ohio Department of Job and Family Services (ODJFS) report has been updated.

**Important** - The new ODJFS forms only hold up to 15 employees. Because ODJFS requires additional employees to print on blank pages with a barcode matching the original form, UAN can only generate the **printed report** for entities with 15 or fewer employees marked for unemployment. Entities with more than 15 employees marked for unemployment must submit their ODJFS report online at <https://ohiobusinessgateway.ohio.gov> or through magnetic media (see the UAN Payroll Manual, Chapter 8, Page 2 for steps on how to generate the ODJFS file).

- The ODJFS Magnetic Media filing option has been updated for the 2011 changes.

Thank you,

UAN Support