

OHIO AUDITOR OF STATE  
**KEITH FABER**



**TO:** UAN Users  
**FROM:** UAN Support  
**DATE:** March 19, 2020  
**SUBJECT:** UAN User Note

First, we hope that this UAN User Note finds you all well. Over the past several years we have put processes and technologies in place where UAN Application and Technical Support are able to work remotely. It is our goal that the UAN Support teams remain fully operational during the COVID-19 pandemic.

The UAN Budget release containing the IRS Form 941 is in the final test steps. Duplication and fulfillment will begin shortly. We are scheduled to have the release in the mail on Friday March 27th.

HP has provided us with a document that describes how to safely sanitize computer equipment. We have posted this document on the UANlink under Hardware > Computer. This information can be used on Dell, HP or Lexmark computers and printers. This information can be particularly useful during the transition between fiscal officers.