
UAN NEWLY ELECTED WEBINAR

The Uniform Accounting Network (UAN) is pleased to invite the newly elected Fiscal Officers to the UAN Newly Elected Webinar.

Presentation date:

- **Thursday, April 4, 2024, broadcast live webinar/online.** Time: 8:00 AM to 3:30 PM. **Registration for the webinar is required.** Attendance is open to the first 1,000 registrations.
 - Additional information for webinar registrants:
 - You can view the webinar from any device (computer, tablet, smartphone, etc.) that has a high-speed internet connection, and the computer does not necessarily have to be your UAN computer (but it can be). Make sure the device has either a speaker or audio output for connecting earbuds/headphones.
 - On **Wednesday, April 3, 2024** the training materials will be available for webinar registrants to download from the UAN home page at: <https://uanlink.ohioauditor.gov>
 - The UAN Newly Elected Webinar is free of charge and is only available to entities that currently utilize UAN.

Description:

UAN has developed a 4-phase training approach for newly elected or appointed fiscal officers who will be utilizing UAN. The detail of the phases can be found at: <https://uanlink.ohioauditor.gov> > Training > Transition. The phases that should be completed depends on the background and prior experience of the new fiscal officer. In general, the following is a guide to help you decide on the phases that are appropriate for you:

- Experienced fiscal officers that are new to the UAN application.
 - Begin with Phase 3
- Newly elected or appointed fiscal officers that don't have experience in fund accounting or as a fiscal officer and don't have experience with the UAN application.
 - Begin with Phase 1

This webinar is designed to re-enforce concepts that newly elected or appointed fiscal officers will need to understand very early into their tenure as a fiscal officer. It is anticipated that the participants of this webinar will have completed Phase 1 and 2 (if needed), and Phase 3 prior to the webinar.

Steps to Register:

- Registration is required for the webinar.
- Please click the following link: <https://event.on24.com/wcc/r/4526707/23F3ADAF83C95145B4576F63FCFE7948>. This link can also be found on the homepage of the UAN website <https://uanlink.ohioauditor.gov>.
- Enter the details on the form: first name, last name, email address, UAN 4-digit ID (not required), entity name, entity county, and click Submit.
- You will see a confirmation message and you will receive a confirmation email.
- The confirmation email will contain the link to the training to use on the day of the training and will be from an ON24.com e-mail address. Please retain this e-mail.
 - If you don't receive the confirmation in your Inbox, please check your spam or junk email boxes – these confirmation emails are often re-routed by your internet or email security.